

# Bow Lane Pre-school

## The Safeguarding and Welfare Requirements:: Safeguarding and Promoting Children's Welfare

The provider must take necessary steps to safeguard and promote the welfare of children.

### Child Protection

#### 1.6 Maintaining children's safety and security on premises

##### Policy statement

We maintain the highest possible security of our premises to ensure that each child is safely cared for during their time with us.

##### EYFS key themes and commitments

A Unique Child	Positive Relationships	Enabling Environments	Learning and Development
1.3 Keeping safe	2.2 Parents as partners		

##### Procedures

###### *Children's personal safety*

- We ensure all employed staff have been checked for criminal records by an enhanced disclosure from the disclosure and Barring Service.
- All children are supervised by adults at all times.
- Whenever children are on the premises at least two adults are present.
- We carry out risk assessment to ensure children are not made vulnerable within any part of our premises, nor by any activity.

###### *Security*

- Systems are in place for the safe arrival and departure of children. The main door will always be locked and a member of staff will be there when letting parents/children in.
- The times of the children's arrivals and departures are recorded.
- The arrival and departure times of adults - staff, volunteers and visitors - are recorded.

- Our systems prevent unauthorised access to our premises.
- Our systems prevent children from leaving our premises unnoticed.
- The personal possessions of staff and volunteers are securely stored during sessions.

This policy was adopted at a meeting of	Bow Lane Pre-school	name of setting
Held on	6 <sup>th</sup> September 2018	(date)
Date to be reviewed	6 <sup>th</sup> September 2019	(date)
Signed on behalf of Bow Lane Pre-school		
Name of signatory	Gaye Hooker	
Role of signatory	Owner	