

Bow Lane Pre-school

The Safeguarding and Welfare Requirements: Safety and suitability of premises, environment and equipment

Outdoor and indoor spaces, furniture and toys must be safe and suitable for their purpose.

8.2 Fire safety and emergency evacuation

Policy Statement

We ensure our premises present no risk of fire by ensuring the highest possible standard of fire precautions. The person in charge and staff are familiar with the current legal requirements. **EYFS**

key themes and commitments

A Unique Child	Positive Relationships	Enabling Environments	Learning and Development
1.3 Keeping safe		3.3 The learning environment 3.4 The wider context	

Procedures

- The basis of fire safety is risk assessment. These are carried out by a 'competent person'. This is Michael Hooker and Zoe Pearson.
- Fire doors are clearly marked, never obstructed and easily opened from the inside.
- Smoke detectors/alarms and fire fighting appliances conform to BSEN standards, are fitted in appropriate high risk areas of the building and are checked as specified by the manufacturer.
- Our emergency evacuation procedures are:
 - clearly displayed in the premises;
 - explained to new members of staff, volunteers and parents; and
 - practised regularly at least once every six weeks (AM and PM).
- Records are kept of fire drills and the servicing of fire safety equipment.
- We ensure our policy is in line with the procedures specific to our building, making reasonable adjustments as required.]

Emergency evacuation procedure

This covers;-

- How children are familiar with the sound of the fire alarm.
- How the children staff and parents know where the fire exits are.
- How children are led from the building to the assembly point.
- How they will be accounted for and who by.
- How long it takes to get the children out safely.
- Who calls the emergency services and when in the event of a real fire.
- How parents are contacted.

The emergency evacuation record book contains:

- Date and time of the drill.
- How long it took.
- Whether there were any problems that delayed evacuation.
- Any further action taken to improve the drill procedure.
- How many children and staff.

Emergency evacuation due to bomb threat or other critical incident please refer to separate policies.

Legal framework

- Regulatory Reform (Fire Safety) Order 2005
www.opsi.gov.uk/si/si2005/20051541.htm

This policy was adopted at a meeting of

Bow Lane Pre-school

Held on

6th September 2018 (date)

Date to be reviewed

6th September 2019 (date)

Signed on behalf of Bow Lane

Pre-school

Name of signatory

Gaye Hooker

Role of signatory

Owner