

# Bow Lane Pre-school

## The Safeguarding and Welfare Requirements: Safety and Suitability of premises, environment and equipment

Outdoor and indoor spaces, furniture and toys must be safe and suitable for their purpose.

### 8.9 Risk assessment

#### Policy statement

Bow Lane Pre-school believes that the health and safety of children is of paramount importance. We make our setting a safe and healthy place for children, parents, staff and volunteers by assessing and minimising the hazards and risks to enable the children to thrive in a healthy and safe environment.

The basis of this policy is risk assessment. Bow Lane Pre-school risk assessment processes follow five steps as follows:

- Identification of risk: Where is it and what is it?
- Who is at risk: Childcare staff, children, parents, cleaners etc?
- Assessment as to the level of risk as high, medium, low. This is both the risk of the likelihood of it happening, as well as the possible impact if it did.
- Control measures to reduce/eliminate risk: What will we need to do, or ensure others will do, in order to reduce that risk?
- Monitoring and review: How do we know if what we have said is working, or is thorough enough? If it is not working, it will need to be amended, or maybe there is a better solution.

#### EYFS key themes and commitments

A Unique Child	Positive Relationships	Enabling Environments	Learning and Development
1.3 Keeping safe		3.3 The learning environment 3.4 The wider context	

#### Procedures

- Our risk assessment process covers adults and children and includes:

- checking for and noting hazards and risks indoors and outside, and in our premises and for activities;
- assessing the level of risk and who might be affected;
- deciding which areas need attention; and
- developing an action plan that specifies the action required, the time-scales for action, the person responsible for the action and any funding required.
- We maintain lists of health and safety issues, which are checked daily before the session begins as well as those that are checked on a weekly and termly basis when a full risk assessment is carried out.

### Legal framework

- Management of Health and Safety at Work Regulations 1999

This policy was adopted at a meeting of

Bow Lane Pre-school

Held on

6<sup>th</sup> September 2018 (date)

Date to be reviewed

6<sup>th</sup> September 2019 (date)

Signed on behalf of Bow Lane  
Pre-school

Name of signatory

Gaye Hooker

Role of signatory

Owner